

Hollin Hills Design Review Committee
Oct. 14, 2009
7:30 p.m.
Hollin Meadows Elementary School Library

Attendance:

John Burns, Noel Mazade (Chair), Derek Norton, Sharon Sydow
CAHH Board Liaison: Chris McNamara

Observer: Paul Trombley

The meeting of the Hollin Hills Design Review Committee (DRC) was held at the Hollin Meadows Elementary School Library and called to order at approximately 7:30 p.m.

PREVIOUS MEETING MINUTES

The DRC approved the Sept. 9, 2009 meeting minutes via email and posted them on the Hollin Hills Website after the meeting.

DRC ACTIONS

The DRC reviewed projects for the following properties:

- **White Residence, 2405 Daphne Lane.** The owner presented revised drawings and photographs requesting approval to eliminate one existing window and in fill the opening with a solid wall. The window frame and trim will be removed completely and exterior finish of the in-filled area will match the existing adjacent siding.

Decision: Burns moved for approval of the project as presented. Mazade seconded. Unanimous approval.

- **Mattox/Wexler Residence, 7307 Stafford Road.** The owner presented final construction drawings for a small entry addition and other minor window and siding modifications to the existing house. The DRC found the design and details to be in harmony and conformity with the neighborhood and consistent with the previously approved concept submission.

Decision: Norton moved for final approval of the project as presented. Sydow seconded. Unanimous approval.

- **Hollin Hills Pool Fencing Project.** Steve Labas presented drawings indicating where new black, powder-coated fencing (the same fencing currently in place around the play area) would be put up to replace current chain-link fencing. The new fencing

will be eight feet tall.

Decision: Norton moved that the plans be approved as presented. Burns seconded. Unanimous approval.

- **Pearson Residence, 2009 Martha's Road.** Owner presented drawings for a landscape project.

Decision: None required. Consultation only.

INTER-MEETING APPROVALS

None.

OTHER BUSINESS

The DRC interviewed five candidates to fill the vacant position created by Matt Robinson's resignation. Those candidates are Mike McGill, Roger Miller, Jeff Chown, Michael Hentges and David Armstrong. The DRC will interview a final candidate, Michael Winstanley, in the near future, then select a candidate to recommend to the CAHH board.

The DRC also discussed plans to review the SDRC Architecture and Process Subcommittee reports prior to the next meeting.