

**Hollin Hills Design Review Committee**  
**May 6, 2009**  
**7:30 p.m.**  
**Hollin Meadows Elementary School Library**

Attendance:

Burns, Mazade (Chair), Robinson  
CAHH Board Liaison: Not Present

The meeting of the Hollin Hills Design Review Committee (DRC) was held at the Hollin Meadows Elementary School Library and called to order at approximately 7:40 p.m.

PREVIOUS MEETING MINUTES

The DRC approved the April 1, 2009 meeting minutes via email and posted them on the Hollin Hills Website prior to the meeting.

DRC ACTIONS

The DRC reviewed projects for the following properties:

- **Hollin Hills Pool** – Architect Christine Leonard presented final decking materials for the patio/deck extension of the Hollin Hills Pool previously approved by the DRC pending submission of the final decking materials (Azek Slate Gray plastic decking). The structure of the deck will be pressure treated wood stain to match the decking. Railings shall be cable rails.

Decision: Robinson moved to approve the materials as presented. Burns seconded the motion. Unanimous approval.

- **Wilbur/White Residence, 7523 Elba Road** – The owner proposed a number of design changes to the addition previously approved by the DRC, including: a reduction in size of the rear addition from 30'-9" to 17'-10", the deletion of the sunroom, a family room addition to the southeast corner of the house, a shed roof on the family room addition, and a shed monitor roof above the center bay of the existing house. The committee discussed the window spacing on the north façade and the detailing of the corner mullions on the family room addition. Neighbor notification has been completed. (Note: neighbor Michael Hentges was present during the DRC's discussions and spoke in favor of the revised design)

Decision: Robinson made a motion to grant conceptual approval that replaced the previous final approval. The motion would also: (a) carry the same stipulations regarding siding as the prior approval; (b) the applicant shall study alternate designs at the north façade at the 2' closet panel; and (c) no improvements to the

existing shed are included in this conceptual approval. Burns seconded the motion. Unanimous approval.

- **Joseph/England-Joseph Residence, 2208 Glasgow Road** – On behalf of the owner, Robert Fina presented a proposal to replace an existing glass sliding door with an Anderson Narrowline sliding door. Neighbor notification has been completed.

Decision: Burns moved to grant final approval of the proposal. Robinson seconded the motion. Unanimous approval.

#### INTER-MEETING APPROVALS

None.

#### OTHER BUSINESS

None.