

**Hollin Hills Design Review Committee
Meeting Minutes
Wednesday, August 6, 2008**

Attendance:

DRC: Burns, Mazade (Chair), Norton, Robinson, Sydow

CAHH: McNamara, CAHH Board Liaison to the DRC

Observers: None

The meeting of the Hollin Hills Design Review Committee (DRC) was held at the Sherwood Regional Library and called to order at approximately 7:35 p.m.

PREVIOUS MEETING MINUTES

The committee approved the July 9, 2008 meeting minutes via email and posted them on the Hollin Hills Website prior to the meeting.

DRC ACTIONS

The DRC offered advice on/approved the following projects during the meeting:

- **Johnson Residence, 7404 Rebecca Drive.** Owner presented plans for four proposed projects.
 - Direct TV Satellite Dish – Owner proposed a location to install a satellite dish. The committee discussed placement options, recommending that the owner install it on the backside of the house underneath the ridgeline.
 - Deck Railing for an Existing Deck – Owner submitted a photo/drawing showing placement/height of a railing to be attached to an existing deck. The committee discussed railing construction and how it would be fastened to the side of the deck. The committee recommended using 4” x 4” posts topped with 2” x 6” boards; vertical slats should be 2” x 2”.
 - Dog Run Fence – The owner submitted a photo/drawing showing placement/height of a dog run fence that would connect the corner of her deck to the corner of her house at a right angle. Proposed fence size sections are approximately 24’ 8” x 6’ and 12’ x 6’. Owner plans to plant holly between the existing split rail and the new fence. The committee asked about the fence construction and materials, finally recommending the owner integrate the design into deck railing layout.

- Facing for an Existing Cinderblock Wall – Owner presented a photo/drawing for a proposed stone facing on an existing cinderblock wall. The committee discussed stone types

Decision: The committee approved installation of the satellite dish at the indicated location and gave conceptual approval of all construction projects with stipulations discussed.

Requested Follow-up: The committee asked owner to submit working drawings for all design projects and photographs of the stone to be used for the wall project. The committee also requested that the owner conduct neighbor notification.

Petitti Residence, 2412 Brentwood Place. Owner submitted drawings for a proposed replacement deck. Design includes two side privacy walls that will incorporate cast iron grating, stone steps. The committee discussed building materials, adding wing walls behind the proposed walls for further stability, and altering the curved portion of the design to allow for larger pieces of decking board in the final design.

Decision: Committee gave conceptual approval to the project.

Requested Follow-up: The committee asked the owner to submit working drawings. The committee also requested that the owner conduct neighbor notification.

NOTE: Mazade recused himself from the decision.

- **Vlach Residence, 7212 Brentwood Road.** Owner submitted drawings and photographs for a proposed freestanding shed. The shed will have two storage areas: one for a lawnmower and one larger space. Each will have separate access. The shed will include three clerestory windows on the front. The committee discussed installing an in-ground drainage system versus the proposed gutter, sight lines and building materials/paint. The committee recommended increasing the slope of the roof and adding a ramp to the lawnmower storage area and a step for the front of the shed.

Decision: Norton moved to approve the project with the stipulation that box gutters be specified in the design. Robinson seconded. The committee approved the project pending neighbor notification.

Requested Follow-up: The committee asked the owner to conduct neighbor notification.

OTHER BUSINESS:

The committee discussed the letter signed by CAHH President Richard Seltzer to a local realtor re: renovations approved by the DRC and completed 1816 Drury Lane.
The meeting was adjourned at approximately 9:00 p.m.

Next meeting: Wed., Sept. 3, 2008, 7:30 p.m.
 Hollin Meadows Elementary School Library