

**Hollin Hills Design Review Committee
Meeting Minutes
Wednesday, March 5, 2008**

Attendance:

DRC: Mazade Norton, Robinson, Burns

CAHH: McNamara, CAHH Board Liaison to the DRC

Observers: None

The meeting of the Hollin Hills Design Review Committee (DRC) was called to order at approximately 7:15 p.m.

PREVIOUS MEETING MINUTES

The committee approved the March 5, 2008 meeting minutes via email and posted them on the Hollin Hills Website prior to the meeting.

DRC ACTIONS

The DRC offered advice on/approved the following projects during the meeting:

7:30-7:45 p.m.

Spencer Residence, 2113 Popkins Lane –
[Follow-up from January 2008 meeting]

7:45-8:00

Wilson Residence, 215 Popkins Lane – 1994 addition. Owners presented drawings. Condensation or leaking issue in the cathedral section of the addition. Roofers came several times, could not determine if leak or condensation problem. The committee discussed a ridge-line vent or a powered venting system. Owners wanted to know what solution would require DRC approval.

The committee told the owners that any of the solutions discussed would constitute a change, and, therefore, would require DRC approval.

Continuous, low-profile ridge vent is hereby approved pending neighbor notification.

8:00-8:15

English/Stonehouse Residence, 7408 Recard Lane –

[Landscape design]

8:15-8:30

Schmidt Residence, 2304 Glasgow Road – The Owner’s pool contractor submitted drawings for the proposed pool. Steel reinforced concrete. Pool will be installed on grade. The design will require some excavation of a hill area and the construction of keystone or timber walls that have a stone appearance. Natural coloring and auto pool cover. The owner discussed several fencing options, but stated that he had not settled on a final selection. The contractor discussed the location of the equipment (back corner of the property) or putting it near the existing air conditioning. The committee asked about moving the equipment to in front of the existing wall. Grey or black color
[Swimming pool design]

Owner has initiated neighbor notification.

Install a fence around the pool

The committee asked for a fence photo and plan for the fence design, and photo/cut sheet of the keystone block

Conceptually the pool is okay.

Move the equipment to the side of the house

Location of the fence

Cut/sheets photos of the fence materials

Cut/sheets photos of the options for the keystone

Recommend landscaping around the equipment

Helpful to bring information about the landscaping when presenting a permanent fence.

Interview candidates for impending DRC vacancy:

8:30-8:45 Liz Higdon

8:45-9:00 Sharon Sydow

9:00-9:15

McDorman Residence, 2406 Daphne Lane

[Driveway, walk/pathway changes]

Replace a walk/pathway with concrete carmel colored. The new construction would go up to the existing deck. Owner will add a handrail. The committee informed the owners that they might need to add the handrail to meet building code. Standard exposed aggregate cement.

The committee discussed how a concrete driveway might blend with the aesthetics, particularly because of the slope. The committee recommended

sealing the concrete to create even more caramel color. Same material for the walk way.

Committee conceptually approved the proposal to use exposed aggregate caramel colored concrete and asked the owners to submit working drawings for project and more information about a handrail.

Owners have completed neighbor notification.

Mazade recused from the voting.

9:15-9:45

Discussion of two special CAHH-appointed committees' reporting relationship to the DRC

- **English/Stonehouse residence, 7408 Recard Lane.** Owner canceled. Will present at a future meeting.
- **Tellier/Pereira residence, 2205 Whiteoaks Drive.** Architect Heather Watenpaugh presented conceptual drawings related to a proposed addition to lower level of the owner's house. The addition is approximately 150 sq. ft. and will serve primarily as a studio, but also as a small guest bedroom. Removal of an existing shed and covering part of an existing terrace will be required to complete the addition. The Owners have asked Watenpaugh to explore the feasibility of creating a green roof on top of the addition since it will be visible from the second story of the original house. Watenpaugh said the plans include matching the existing house brick as closely as possible.

The committee asked several questions about the roof design, suggesting a flat roof as a better approach, especially with a green roof, or possibly rotating the shed roof 90 degrees to simplify the joint with the main house. The committee also had questions about the relationship of the addition to the chimney mass and to the adjacent retaining wall.

The committee gave conceptual approval to the approach. Watenpaugh will submit working drawings and work with the owners on notification prior to the next presentation.

- **Harrison residence, 2209 Martha's Road.** The owner did not attend the meeting.
- **McGovern/Stoker residence, 1909 Paul Spring Road.** The owner discussed a proposal for replacing wooden steps on their front porch with large blue-gray

stepping stones. The owners also discussed a proposal for adding a dry creek bed to facilitate drainage along the street in front of the house.

The committee did not take formal action on either proposal. It concluded that the landscaping does not require DRC approval. The committee suggested that the owner contact the Hollin Hills Parks Committee Chair Jim Klein to discuss the dry creek bed, since the plan calls for it to drain into Goodman Park. It also suggested the owner contact Fairfax County about the project because the land that would be impacted is in the right-of-way for Paul Spring Road, thus belongs to the county.

OTHER BUSINESS

- Satellite dishes – the committee continued discussions about guidelines for dish placements.

The meeting was adjourned at approximately 8:45 p.m.

Next meeting: Wed., April 2, 2008, 7:30 p.m.
 Hollin Meadows Elementary School Library