

Closed Ended Responses

based on 212 responses

1. How many years have you lived in Hollin Hills?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Less than 5	38	18.6%
5 to 15 years	49	24.0%
5 to 10	28	13.7%
11 to 15	21	10.3%
16 to 25 years	28	13.7%
16 to 20	13	6.4%
21 to 25	15	7.4%
26 to 40 years	45	22.1%
26 to 30	12	5.9%
31 to 35	12	5.9%
36 to 40	21	10.3%
41 + years	44	21.6%
41 to 45	18	8.8%
46 to 50	9	4.4%
More than 50	17	8.3%
Total Respondents	204	
(skipped this question)	8	

2. Are you aware that Hollin Hills has a design review process that all homeowners must complete before starting an external addition/renovation to their house or property?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	201	99.5%
No	1	0.5%
Total Respondents	202	
(skipped this question)	10	

3. Are you aware that the Civic Association of Hollin Hills (CAHH) Design Review Committee is given its authority to conduct this process by the Hollin Hills Covenants (included in the deed to your property)?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	189	93.6%
No	1	0.5%
Not sure	12	5.9%
Total Respondents	202	
(skipped this question)	10	

4. Are you aware that the design review process that is to be followed by the Design Review Committee is governed by Design Review Guidelines which have been approved by the Hollin Hills community?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	190	93.6%
No	2	1.0%
Not sure	11	5.4%
Total Respondents	203	
(skipped this question)	9	

5. Are you aware of the neighbor notification process as described above?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	179	89.1%
No	22	10.9%
Total Respondents	201	
(skipped this question)	11	

6. Have you ever been notified by a neighbor about a proposed addition/renovation?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	114	55.9%
No	90	44.1%
Total Respondents	204	
(skipped this question)	8	

7. Instead of writing their own brief description should homeowners be required to use a standard addition/renovation form as part of the neighbor notification process?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	91	45.5%
No	64	32.0%
No Opinion	45	22.5%
Total Respondents	200	
(skipped this question)	12	

8. Currently neighbor notification is done after the addition/renovation project has been formally presented to the Design Review Committee at least once. Do you think that the current process allows sufficient time and opportunity for neighbors to voice their opinions to the Committee?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	99	50.3%
No	53	26.9%
No Opinion	45	22.8%
Total Respondents	197	
(skipped this question)	15	

9a. When should neighbor notification be done for MAJOR additions/renovations? (Check ALL times that notification should occur) 9b. When should it be done for MINOR renovations? (Check ALL times that notification should occur)

	<u>9a. MAJOR</u>	<u>Percent Responding</u>	<u>9b. MINOR renovations</u>	<u>Percent Responding</u>
A. As soon as a homeowner is thinking about discussing a change with the Design Review Committee.	51	25.8%	15	7.6%
B. Three days before the first meeting with the Design Review Committee to discuss proposed changes.	69	34.8%	32	16.2%
C. Three days before meeting with the DRC to present formal proposed plans for approval (this could be the same meeting as described in B or it could be a subsequent meeting).	70	35.4%	45	22.7%
D. A short period of time after receiving initial DRC approval. NOTE: Final DRC approval is contingent upon completing the neighbor notification process (THIS IS THE CURRENT PRACTICE).	98	49.5%	108	54.5%
E. Whenever any significant changes are to be made after the Design Review Committee has approved the build out plan.	105	53.0%	66	33.3%
F. Other time(s) in the process (Please specify when in next question)	15	7.6%	16	8.1%
Total Respondents	198			
(skipped this question)	14			

10a. Do you think that enough neighbors are to be notified of a change under the current Guidelines or do you think more should be notified for MAJOR additions/renovations? (Check only one)

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
A. Enough neighbors are to be notified under current Guidelines.	87	43.5%
B. More should be notified—that is any neighbors who can see the addition/renovation from their homes should be notified	75	37.5%
C. More should be notified—that is all Hollin Hills residents should be notified by an inexpensive means such as an announcement on the community Website	38	19.0%
Total Respondents	200	
(skipped this question)	12	

10b. Do you think that enough neighbors are to be notified of a change under the current Guidelines or do you think more should be notified for MINOR renovations? (Check only one)

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
A. Enough neighbors are to be notified under current Guidelines.	129	71.7%
B. More should be notified—that is any neighbors who can see the addition/renovation from their homes should be notified	43	23.9%
C. More should be notified—that is all Hollin Hills residents should be notified by an inexpensive means such as an announcement on the community Website	8	4.4%
Total Respondents	180	
(skipped this question)	32	

11. In your opinion should the Design Review Committee resolve all issues that arise through the neighbor notification process prior to issuing final approval of any build out plan? (Check only one)

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
DRC should resolve all issues related to any major or minor	50	25.4%
DRC should resolve all issues related to major additions/renovations	40	20.3%
DRC should not have to resolve all issues related to major or minor	102	51.8%
No opinion	5	2.5%
Total Respondents	197	
(skipped this question)	15	

12. Based on your understanding which of the following changes currently require approval from the Design Review Committee? (Select one answer per row)

	<u>Requires Approval</u>		<u>Does NOT require approval</u>		<u>It Depends Please specify</u>		<u>Don't Know</u>	
Replace entire house with new construction	178	90.4%	9	4.6%	2	1.0%	8	4.1%
Adding a second story	194	97.5%	1	0.5%	0	0.0%	4	2.0%
Adding rooms at ground level	189	96.9%	2	1.0%	0	0.0%	4	2.1%
Any exterior alteration	165	84.2%	2	1.0%	19	9.7%	10	5.1%
Any interior alteration	1	0.5%	173	90.1%	5	2.6%	13	6.8%
Replace roof	38	19.1%	109	54.8%	34	17.1%	18	9.0%
Adding a deck	166	85.1%	12	6.2%	7	3.6%	10	5.1%
Adding a pool	168	84.8%	12	6.1%	1	0.5%	17	8.6%
Kitchen renovations	3	1.5%	181	92.8%	2	1.0%	9	4.6%
Adding a fence	178	89.4%	10	5.0%	4	2.0%	7	3.5%
Expanding a bathroom (inside house)	6	3.1%	181	93.3%	0	0.0%	7	3.6%
Adding a bathroom (enlarges house)	185	94.4%	6	3.1%	0	0.0%	5	2.6%
Adding a shed or detached structure	182	91.5%	7	3.5%	4	2.0%	6	3.0%
Replacing windows	87	43.3%	51	25.4%	40	19.9%	23	11.4%
Total Respondents	199							
(skipped this question)	13							

13. In your opinion is the above guidance about harmony and conformity sufficient as is or should it be more specific?

	<u>Response Total</u>	<u>Percent Responding</u>
Sufficient as is	128	66.3%
Should be more specific	57	29.5%
No Opinion	8	4.1%
Total Respondents	193	
(skipped this question)	19	

14. To what extent should the original Goodman external design features (siting to preserve open space and views rooflines window walls chimney gutters siding proportion of materials etc.) be factored into any DRC decisions about conformity and harmony? (Check only one)

	<u>Response Total</u>	<u>Percent Responding</u>
All original Goodman design elements should be preserved to the maximum extent possible	34	17.3%
Goodman external design features should be used as a reference base but should permit minor variations for reasons of convenience and individual taste	44	22.4%
Combinations of Goodman and contemporary or modern design features should be allowed consistent with harmony and conformity standards	92	46.9%
Any contemporary or modern design features should be allowed consistent with harmony and conformity standards	19	9.7%
No Goodman design restrictions should be imposed on conformity and harmony decisions	7	3.6%
Total Respondents	196	
(skipped this question)	16	

15. Should the review process be changed to require the Design Review Committee to visit a homeowner's premises during construction to see if the addition/renovation that is being built is in accord with the approved plans?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	97	50.8%
No	71	37.2%
No Opinion	23	12.0%
Total Respondents	191	
(skipped this question)	21	

16. Have you ever submitted a proposal for an addition or renovation to the Design Review Committee?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	105	53.0%
No	93	47.0%
Total Respondents	198	
(skipped this question)	14	

17. Have you read the Hollin Hills Design Review Guidelines (in the Hollin Hills Directory or online at the Hollin Hills Website www.hollinhills.org)?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	153	78.9%
No	41	21.1%
Total Respondents	194	
(skipped this question)	18	

18. If you have read the Design Review Guidelines do they communicate clearly about the following issues? (Check one answer per row)

	<u>Yes</u>		<u>No</u>		<u>No Opinion</u>		<u># responding</u>
A.What projects need Design Review Committee approval?	124	84.4%	17	11.6%	6	4.1%	147
B.What the procedure is for seeking and receiving approval?	133	89.3%	10	6.7%	6	4.0%	149
C.What are specific design considerations (e.g. type of siding)?	106	72.1%	25	17.0%	16	10.9%	147
D.Who may serve on the Design Review Committee?	123	83.7%	13	8.8%	11	7.5%	147
E.What is the appeal process regarding a Design Review Committee's decision?	115	78.8%	13	8.9%	18	12.3%	146
Total Respondents	150						
(skipped this question)	62						

19. The current Design Review Guidelines give general directions to homeowners for planning additions and renovations and to the DRC for evaluating them with regard to specific design and siting issues. In your opinion are the current Design Review Guidelines okay as they are now or should they to be more specific in the following areas? (Check one answer per row)

	GUIDELINES OKAY AS THEY ARE NOW		GUIDELINES SHOULD BE MORE SPECIFIC		NO OPINION		# responding
A. Window wall designs	98	62.8%	32	20.5%	26	16.7%	156
B. Roof line designs	103	66.5%	23	14.8%	29	18.7%	155
C. Roof edge designs	104	68.0%	18	11.8%	31	20.3%	153
D. Guttering design	101	66.9%	21	13.9%	29	19.2%	151
E. Chimney wall design	90	58.8%	34	22.2%	29	19.0%	153
F. Types of exterior wall sidings	97	63.8%	29	19.1%	26	17.1%	152
G. House trim details	98	63.6%	27	17.5%	29	18.8%	154
H. Construction materials	93	61.6%	31	20.5%	27	17.9%	151
I. Exterior paint colors	81	52.6%	46	29.9%	27	17.5%	154
J. Overall size of house	68	43.9%	58	37.4%	29	18.7%	155
K. Exterior features (lighting sheds patios car storage)	88	57.5%	38	24.8%	27	17.6%	153
L. Orientation with regard to neighbor sight lines	90	57.3%	41	26.1%	26	16.6%	157
M. Orientation with regard to neighbor privacy	85	55.9%	41	27.0%	26	17.1%	152
Total Respondents	163						
(skipped this question)	49						

Q19a. If there are more than TWO areas in Q. 19 in which you feel the Guidelines should be more specific please check the TWO areas you consider most important.

	Two Most important Changes		Percent Responding
A. Window wall designs	13	17.3%	
B. Roof line designs	5	6.7%	
C. Roof edge designs	1	1.3%	
D. Guttering design	3	4.0%	
E. Chimney wall design	10	13.3%	
F. Types of exterior wall sidings	9	12.0%	
G. House trim details	5	6.7%	
H. Construction materials	6	8.0%	
I. Exterior paint colors	23	30.7%	
J. Overall size of house	37	49.3%	
K. Exterior features (lighting sheds patios car storage)	7	9.3%	
L. Orientation with regard to neighbor sight lines	18	24.0%	
M. Orientation with regard to neighbor privacy	23	30.7%	
Total Respondents	75		
(skipped this question)	137		

20. Some areas are not currently addressed by the Design Review Guidelines. In your opinion are Design Review Guidelines needed to provide direction in the following areas? For each area you think should be addressed should the Guidelines be prescriptive (specific requirements to be met) performance (more general direction and standards) or a combination of both prescriptive and performance guidelines?

	GUIDELINES ARE NEEDED IN THIS AREA		IF NEEDED GUIDELINES SHOULD BE:					
			SPECIFIC/PRESRIPTIVE		DIRECTIONAL/PERFORMANCE		A COMBINATION	
A.Design of a complete replacement of an existing house	131	70.4%	33	27.7%	36	30.3%	50	42.0%
B.An addition that significantly changes the external appearance of	112	60.2%	28	26.7%	39	37.1%	38	36.2%
C.Adding an additional story	106	57.0%	30	29.4%	36	35.3%	36	35.3%
D.Maximum number of stories of a house	103	55.4%	49	55.1%	20	22.5%	20	22.5%
E.Maximum height of house	109	58.6%	58	62.4%	19	20.4%	16	17.2%
F.Maximum footprint of house	94	50.5%	44	47.3%	29	31.2%	20	21.5%
G.Maximum ratio of house size to property size	109	58.6%	60	55.6%	26	24.1%	22	20.4%
H.Maximum square footage of house	72	38.7%	37	44.6%	28	33.7%	18	21.7%
I.Other (please specify in Q.20b_____)	14	7.5%	4	36.4%	4	36.4%	3	27.3%
J.No new areas need to be addressed by the Design Review Guidelines	22	11.8%	1	16.7%	2	33.3%	3	50.0%
Total Respondents	186							
(skipped this question)	26							

20a. If there are more than TWO areas in Q. 20 in which you feel Guidelines are needed please check the TWO areas you consider most important.

	Two Most Important Needed	Percent Responding
A.Design of a complete replacement of an existing house	94	75.2%
B.An addition that significantly changes the external appearance of the original house	57	45.6%
C.Adding an additional story	11	8.8%
D.Maximum number of stories of a house	7	5.6%
E.Maximum height of house	20	16.0%
F.Maximum footprint of house	15	12.0%
G.Maximum ratio of house size to property size	28	22.4%
H.Maximum square footage of house	9	7.2%
I.Other (please specify in Q.20b_____)	4	3.2%
J.No new areas need to be addressed by the Design Review Guidelines	2	1.6%
Total Respondents	125	
(skipped this question)	87	

21. Should the monthly Design Review Committee meeting agendas be available to all Hollin Hills homeowners and residents prior to the meeting?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	128	65.3%
No	41	20.9%
No Opinion	27	13.8%
Total Respondents	196	
(skipped this question)	16	

21a. If yes how far in advance should the agenda be made available? (Check only one)

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
3 days	17	13.2%
7 days	82	63.6%
14 days	24	18.6%
Other (please specify)	6	4.7%
Total Respondents	129	
(skipped this question)	83	

22. Should any Hollin Hills resident be allowed to attend the monthly Design Review Committee meetings to voice opinions about the additions and renovations being discussed at that meeting?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	111	57.8%
No	65	33.9%
No Opinion	16	8.3%
Total Respondents	192	
(skipped this question)	20	

23. Should a homeowner who is contemplating an addition or renovation be allowed to request a private meeting with the Design Review Committee for very preliminary informal fact-finding discussions—that is to meet privately even prior to submitting a proposal or doing neighbor notification?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	172	87.3%
No	20	10.2%
No Opinion	5	2.5%
Total Respondents	197	
(skipped this question)	15	

24. Should a homeowner who has submitted a proposal and whose proposal is on the DRC's meeting agenda be allowed to request a private meeting with the Design Review Committee provided that the discussion is reported on publicly by the DRC?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	120	61.5%
No	55	28.2%
No Opinion	20	10.3%
Total Respondents	195	
(skipped this question)	17	

25. Should Design Review Committee members be allowed to submit plans for major additions or renovations to the DRC during their terms of service if they recuse themselves from the decision?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	137	69.9%
No	48	24.5%
No Opinion	11	5.6%
Total Respondents	196	
(skipped this question)	16	

26. Should CAHH Board members be allowed to submit plans for major additions or renovations to the DRC during their terms of service?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	154	78.6%
No	32	16.3%
No Opinion	10	5.1%
Total Respondents	196	
(skipped this question)	16	

27. Should the Design Review Committee issue a report beyond what is currently posted in the Hollin Hills Bulletin about approved additions/renovations after each monthly meeting?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	49	25.0%
No	112	57.1%
No Opinion	35	17.9%
Total Respondents	196	
(skipped this question)	16	

27a. If yes how should the report be distributed? (Check all that apply)

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Regular mail	21	26.6%
Hollin Hills Website	50	63.3%
Hollin Hills community email	42	53.2%
Total Respondents	79	
(skipped this question)	133	

28. If yes how soon after the meeting should the Design Review Committee report be available? (Check only one)

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Within one week after the meeting	46	49.5%
Within 2 to 3 weeks after the meeting	37	39.8%
Other (please specify)	10	10.8%
Total Respondents	93	
(skipped this question)	119	

29. Should CAHH fund a part-time position to assist the Design Review Committee volunteers in conducting DRC business?

	<u>Response</u>	<u>Percent</u>
	<u>Total</u>	<u>Responding</u>
Yes	42	22.1%
No	86	45.3%
No Opinion	62	32.6%
Total Respondents	190	
(skipped this question)	22	