



Civic Association of Hollin Hills

Spring Membership Meeting Minutes

April 17, 2008

The Spring CAHH membership meeting was held at Hollin Meadows School on Thursday, April 17, 2008. Approximately 35 households attended or were represented.

CAHH Treasurer Gus Matson presented the 2008/2009 Budget which was approved by the membership. The Budget discussion included an explanation of the expense for a settlement agreement relating to a roof replacement with the homeowner on Elba Road. The settlement, which occurred due to a miscommunication between an absentee homeowner and the DRC chair, has resulted in a guideline change within the DRC that no individual DRC member can approve a proposal without a vote.

Pat White (Architectural) and J.G. Harrington (Process) gave brief presentations on the progress of the DRC Guideline Committees. Much of the Process Committee's work is dependent upon the results of the Architectural Committee, and the Architectural Committee plans to have most of its work completed by the Fall Membership meeting. Once the final guidelines are developed, the committees will present them to the DRC for approval. The DRC will then present them to the CAHH Board for approval, and the Board will then present them to the Membership to approve. The two committees will periodically provide reports on their progress to the DRC.

Membership Chair Heather Zack Watenpaugh provided an update on this year's membership drive. All households were sent a membership renewal form by mail, and the Bulletin, which will include the form, will be sent to all Hollin Hills households in May, June and July. The 2008 Directory has been mailed to all member households.

Parks Chair Jim Klein discussed an effort by Ken Williams to establish a weekday volunteer committee for residents who would like to help on park cleanup and maintenance, but are not available on the weekends. The County is surveying the creek in Goodman Park as part of an erosion prevention effort. Friends of Voigt Park have ordered benches, picnic tables, and a trash can, and are raising additional funds for new playground equipment. New plantings are being installed in Sutton Park and at the entrance to Goodman Park.

Paul Kinzler reported on new plants installed by the pool along Ft. Hunt Road to help fill in the area that was over-pruned, and a new fence is being installed.

Tim Day gave an update on the upcoming House and Garden Tour, which is scheduled for Saturday, April 26th from 12:00 – 6:00pm.

Kathy Seltzer has agreed to take over the scheduling of the Neighborhood Watch program. Jim Krebs was commended for his dedication and commitment to scheduling it for the past ten years.

A motion by David Armstrong to establish and codify administrative regulations for CAHH meetings was not seconded, and after further discussion, was withdrawn.