



Civic Association of Hollin Hills

Board Meeting Minutes

September 9, 2008

1. Call to Order – Richard Seltzer, President

The meeting was called to order at 7:30pm at Dick Seltzer's house.

Attendance was as follows:

Richard Seltzer, President	Present
Chris McNamara, Vice President	Not Present
Gus Matson, Treasurer	Present
Diana White, Secretary	Present
Robert Fina, Social Activities & Director-at-Large	Present
Heather Watenpaugh, Membership & Director-at Large	Present
Michael Damitz, MVCCA & Director-at Large	Not Present
Lee Ann Kinzer, Parks & Director-at Large	Present
Sally Collins, HH Pool & Director-at Large	Present

2. AT&T Proposal:

- a. The AT&T draft lease has been reviewed and Dick has consulted with JG Harrington on AT&T's proposed monthly fee. It is JG's opinion that the lease payment should be no less than \$2000 per month.
- b. Robert will draft a response proposal to AT&T's draft lease outlining our requirements for continuing consideration.
- c. Gus will locate deed for Paul Springs/Ft. Hunt property.
- d. ADDENDUM: A special community meeting with AT&T has been scheduled for October 23 at Hollin Meadows School.

3. Nominating Committee:

- a. Terms are up for the president, treasurer, recording secretary, and MVCCA and Hollin Hills Pool directors-at large. The nominating committee will be comprised of five CAHH members and will be announced in the October Bulletin. The slate of candidates and short bios will be published in the November Bulletin, and candidate statements will be published in the December Bulletin.
- b. The Fall Membership meeting will be held Monday, December 8 at Hollin Meadows School.

4. DRC Report:

No report available.

5. Treasurer's Report:
 - a. Membership is in the 340s.
 - b. On a motion by Gus, seconded by Lee Ann, the board agreed to a proposal to petition the IRS to move the CAHH tax year to a calendar year. The membership year will remain May 1 to April 30.
 - c. The Pool has paid its taxes, but still may owe for one year. Gus recommended that the Pool set up the QuickBooks system to manage its finances.
 - d. We still need to do a financial review of CAHH books. Robert will ask Kathy Jamison for suggestions of someone whose provides such service for a fee.
 - e. Taxes were filed in August.

6. Membership Report:
 - a. Heather is continuing to work with greeters to identify non-members and former members.
 - b. The Directory Committee has begun work on the next edition, which is expected to be published in January.

7. Parks Report:
 - a. The September second Saturday work day is planned.
 - b. Trees work has been done in the wildlife sanctuary, Paul Springs, Bricklemeier, and Goodman Parks and the tree next to Mary Tracy's house has been removed.
 - c. During recent storms, a portion of the pool parking area has washed into Voigt Park.

8. Pool and Tennis Report:

Sally provided the Pool's governing rules.

9. Social Report:

The Fall Barbecue will be held on Saturday, October 18 in Voigt Park. Tickets are \$15 in advance and \$20 at the door, with profits designated to Voigt Park playground equipment. The barbecue will also serve as a "newcomers" event, with new households since January 1, 2008, invited as guests.

10. Old Business:
 - a. Robert has agreed to take over the ongoing issue with the gutters at 7505 Elba Road.
 - b. V-DOT has again denied our request for a painted crosswalk at Brentwood and Elba.
 - c. SCRC Guidelines Committees: The Architectural Committee has provided a draft of its work to the Procedural Committee for review. Dick will talk to the Procedural Committee Chair to suggest a leadership change could help move the process forward.

- d. Compliance with DRC approved plans at 2215 Martha's Road was raised. Dick will talk to the DRC member who has been on the committee since the initial application.
 - e. Dick will submit the form to copyright the Hollin Hills tree logo.
11. The October meeting will be held Thursday, October 9 at Heather's house.

Meeting was adjourned at approximately 9:45pm.