



Civic Association of Hollin Hills

Board Meeting Minutes

June 5, 2008

1. Call to Order – Richard Seltzer, President

The meeting was called to order at 7:15 pm at Gus Matson's house.

Attendance was as follows:

Richard Seltzer, President	Present
Chris McNamara, Vice President	Not Present
Gus Matson, Treasurer	Present
Diana White, Secretary	Present
Robert Fina, Social Activities & Director-at-Large	Present
Heather Watenpaugh, Membership & Director-at Large	Present
Michael Damitz, MVCCA & Director-at Large	Not Present
Lee Ann Kinzer, Parks & Director-at Large	Not Present
Sally Collins, HH Pool & Director-at Large	Present

2. Treasurer's Report:

- a. Gus confirmed that proceeds from the Home Tour were not earmarked for a specific purpose and are considered part of the general fund. Sally raised the issue of costs incurred by the Pool for filling a month early and suggested the Board extend an offer of appreciation. Dick suggested the Pool Committee submit a proposal indicating their additional costs and how they'd like to be compensated.
- b. No action taken on a financial review of the books.
- c. Taxes are due August 15.
- d. The Pool and Tennis Clubs still need to be billed for taxes.

3. Membership Report:

- a. Felicity Blandford hosted a Greeters Tea during the Memorial Day weekend. Participants discussed ways to keep the membership records more current
- b. The third and final notice for membership renewal will appear in the July Bulletin, which is mailed to all households.

4. Parks Report:

- a. Dead trees in Sutton Potter Park that had fallen or were in danger of falling in the yard at 7402 Range have been removed at a cost of \$800.
- b. Jim and Ned Klein raked the gravel and had Alfonso repair and add more gravel to the storm-damaged area in Voigt Park. The parking area is

- completed and Robert Fina has installed the new benches and picnic tables and removed monkey bars, old culvert trash can and old bench.
- c. Hybla Valley Nursery is scheduled to replace the memorial tree in Sutton Potter Park and add shrubs and three trees to the entry of Goodman Park for a cost of \$2100.
 - d. Park wardens have identified 8-10 trees in Goodman, Brickelmeier, Paul Spring and the Wildlife Sanctuary that are dead or dying and need to be removed. Estimated cost is \$500 – \$1000 per tree.
 - e. The survey of Brickelmeier Park has been completed, and shows that steps and a small piece of the trail area are not part of the park property. Jim has asked for help in determining if an easement was granted when the culvert was modified.
5. MVCCA:
Dick reported that we still need a representative on the Budget Committee.
6. Pool Report:
a. The Pool Committee will submit governing rules for Board approval.
b. Sally reported that the Pool is fully subscribed for this year for non-residents, but is always open to Hollin Hills residents to join.
7. Social Report:
a. Plans for the July 4 picnic are well underway. Robert will begin recruiting volunteers.
b. Tania is looking into the cost of renting the Torpedo Factory for the 60th Anniversary celebration. A brief discussion on ticket prices and the possibility of the civic association subsidizing some of the cost resulted in no action until we have a better idea of the costs.
8. Old Business:
a. Christine Leonard has completed the paper work to enforce the contract on gutter installation at 7507 Elba Road. Gus will get appropriate signatures and file in small claims court.
b. AT&T has determined their proposed site for installing a cell phone tower falls within a Resource Protection Area, in which they prohibited from building. Dick suggested the possibility of establishing a site across Paul Spring Road from the Pool (same side of Ft. Hunt Rd.). Gus will confirm the area is part of the parks property owned by CAHH, and once determined, Dick will get in touch with AT&T's consultant to suggest that site as an alternative to stay outside of the RPA. We also need to determine if the covenants apply to park properties, which would bring them under DRC guidelines.
c. CAHH's request for a painted crosswalk across Brentwood at Elba was again denied by V-DOT. Robert will contact our state representative and state senator for assistance.

- d. Dick will talk to Jere Gibber to find out what assistance she may need to complete the National Registry project in time for the 60th Anniversary celebration.
 - e. Tim Day, Jay Pascoe, and Ann Carr have volunteered to take over preparing the annual Hollin Hills Directory.
9. The next meeting will be on July 3 at Chris McNamara's house.

Meeting was adjourned at approximately 9:30pm.