



## Civic Association of Hollin Hills

### Board Meeting Minutes - DRAFT

June 1, 2009

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1. Call to Order – Christine Leonard, President  
The meeting was called to order at 7:00 at the Christine Leonard’s home.  
Attendance was as follows:

Christine Leonard, President	Present
Chris McNamara, Vice President	Not Present
Alice Lauthers, Treasurer	Present
Diana White, Secretary	Present
Robert Fina, Social Activities & Director-at-Large	Not Present
Heather Watenpaugh, Membership & Director-at Large	Present
Barbara Wickham, MVCCA & Director-at Large	Present
Lee Ann Kinzer, Parks & Director-at Large	Present
Barry Pearson, HH Pool & Director-at Large	Present
  
2. Old Business:
  - a. Robert represented CAHH at the May 8 hearing regarding the contract agreement by the homeowner to install box gutters. The judge granted a continuance until May 22<sup>nd</sup> to provide time for the homeowner’s attorney to receive notification of the homeowner’s tour of duty, and at that hearing denied the request to postpone the hearing until the homeowner completes his current tour of duty September 2011. The judge asked the homeowner’s attorney to request an affidavit designating the dates of the homeowner’s next home leave, and the hearing will be rescheduled during that time. The house is currently for sale, and Christine is working with Attorney Marla Diaz to provide a letter to the listing realtor informing her of the pending legal action.
  - b. Gus Matson has agreed to work on getting copyright protection on the logo designed by Kathleen Spagnola. A graphic artist on Kimbro has also expressed an interest in developing a Hollin Hills logo.
  - c. Design Within Reach has offered to display a copy of *Hollin Hills – Community of Vision* with order forms for potential sales.
  
3. Vice President’s Report:  
No report.
  
4. Treasurer’s Report:  
Alice reported we have 208 membership renewals at this point with an additional \$3060 designated for the parks.

5. Membership Report:
  - a. The membership form will be included in the summer Bulletins. In August, the list of non-members will go to the greeters for follow-up contact to increase membership.
  - b. The directory committee has been gathering information from residents left out of the first printing, which they have been sending to the printer who will print a review copy once all information has been compiled.
  - c. Heather will not be able to attend the July 4 picnic and has asked Diana to help with ensuring any dues collected are turned over to Alice. Greeters will man the membership table.
  
6. Parks's Report:
  - a. The Wildlife Sanctuary will get a second clean-up this year, which will help prevent dumping. Jim will have Martinko look at a large tree that is leaning.
  - b. The carry-in/carry-out signs have been installed and trash receptacles will be removed by Robert.
  - c. Jim has sanded and sealed one of the picnic tables in Voigt Park and needs volunteers for the other table and benches.
  - d. Jim will ask the County to look at the bridge at the foot of Rippon, which is in bad shape.
  - e. Clean-up of the bike trail will be hired.
  - f. People concerned about poison ivy should notify the park warden of the park in question for spraying trails.
  - g. A discussion of community work days and warden responsibilities raised questions about whether or not more of the work should be hired out. No changes were discussed at this time.
  
7. MVCCA Report:
  - a. No new information to report. The value of having committee members report annually to the Board was again raised, and Bob Kinzer will attend the July board meeting to discuss the efforts of the Affordable Housing Committee. Christine will invite Ann Park to the September meeting.
  - b. The Education Committee representative position is still vacant. Lee Ann will follow up on a suggestion to approach some of the 5-6 people who live in Hollin Hills and work at Hollin Meadows School
  
8. Pool Report:
  - a. Construction has been completed, and the pool opened as scheduled for Memorial Day weekend. Target membership for the year has been met.
  - b. Barry requested financial assistance from the Board and Tennis Clubs for parking lot improvement, tree removal, and repair of a rain water problem. Christine offered a motion, seconded by Barry to contribute \$500 toward the \$1850 cost of the improvements. Board members raised concerns about the fairness of asking non-pool members to contribute, especially given that the

pool has a source of revenue and the majority of pool members do not live in Hollin Hills. It was noted that the Civic Association does not maintain other entrances to the community, and a recommendation was made that requests should be made in advance of expenditures. The motion was withdrawn.

- c. Lee Ann then moved that the Association cover half the cost of removing the two trees which were outside the fence. The motion passed.
  - d. Pool president Peter Kinzler will be invited to the next meeting to discuss future projects on which the Pool may request assistance.
  - e. Barry also reported that the Pool is selling t-shirts and cover-ups sporting the pool logo which was designed by Barry Bostick.
9. Social Report:  
Robert reported that planning is well underway. The parade route will most likely be up Paul Spring to Voigt Park with the road being closed fro 10:00 – 11:00am. Fairfax County has committed a couple of police officers and a fire truck. Gail is working on getting additional groups.
10. Other Business:
- a. The hearing on the gutter case at 7507 Elba is scheduled for Friday, May 8. Robert will represent CAHH.
  - b. Chris will provide a revised mandate, based on discussions with the DRC for the Guideline Review Committees. The Procedures Committee feels it is close to completing its work. Christine will encourage them to commit to a meeting schedule to complete their work
  - c. Noelle McAfee has agreed to chair the 2010 Home Tour. Many committee members are returning, but the committee still needs a photographer, graphic designer, and publicist. Christine will contact Suzanne McLees and Eric Johnson for suggestions.
  - d. Robert suggested creating a time-line of Hollin Hills events/policies for inclusion in the Directory and on the website. Diana will review the minutes from the last few years of meetings and produce a list.
  - e. The next meeting will be held Monday, June 1 at Christine's house.

Meeting was adjourned at approximately 9:10pm.