



Civic Association of Hollin Hills

Board Meeting Minutes

March 30, 2009

1. Call to Order – Christine Leonard, President
The meeting was called to order at 7:00 at the Hollin Meadows School Library.
Attendance was as follows:

Christine Leonard, President	Present
Chris McNamara, Vice President	Present
Alice Lauthers, Treasurer	Present
Diana White, Secretary	Present
Robert Fina, Social Activities & Director-at-Large	Present
Heather Watenpaugh, Membership & Director-at Large	Present
Barbara Wickham, MVCCA & Director-at Large	Present
Lee Ann Kinzer, Parks & Director-at Large	Present
Barry Pearson, HH Pool & Director-at Large	Present
Burt Kronstadt, MVCCA Planning and Zoning Rep.	Guest

2. Spring Membership Meeting:
 - a. Meeting is scheduled for 7:00pm, Thursday, April 16 at Hollin Meadows School. Chris will chair in Christine's absence.
 - b. Agenda: Approval of the Budget, updates from the Parks, Membership, DRC Guideline Committees, Neighborhood Watch, 60th Anniversary celebration, and our application for inclusion in the National Register of Historic Places.
 - c. John Burns has been invited to speak at the meeting, based on his presentation for last year's House Tour.

3. Guest Report:

Burt Kronstedt, Hollin Hills representative to the MVCCA Planning and Zoning Committee, described his role as committee liaison and discussed recent activities. Most of the committee's business is related to development along Route 1 and the far end of the county. The Board asked Burt to consult with us if any major issues that could affect Hollin Hills are brought up at an MVCCA meeting. Burt provides a written report in the Bulletin most months.

4. Next House Tour:

On a motion by Lee Ann, seconded by Chris, the Board agreed to move forward with a 2010 House Tour and name a committee to organize it. Christine will check with previous committee chairs for suggestions on who might be willing to chair the 2010 committee.

5. DRC Guideline Review Committees:
The committees continue to work on process and architectural review of the current guidelines. Questions have been raised about how the two committees will combine their work and the process for DRC and community approval, which have not yet been completely resolved. Robert will redraft the mandate for DRC approval.
6. Treasurer's Report:
 - a. Information from Gus is still being transferred, but everything is up-to-date.
 - b. The review of CAHH's 2008 books will be done after tax season.
7. Membership Report:
 - a. Membership renewal flyer will go out in April. The website will have a notice about renewal with a link to the form.
 - b. The Greeters' Tea has been moved to May 2.
 - c. The new directory will be mailed the first week of April.
8. Parks Report:
 - a. Lee Ann has obtained copies of contractor's insurance certifications.
 - b. Parks chairman Jim Klein has proposed removing trash receptacles from all of the parks except Voigt and establish a "carry in/carry out" policy. On a motion by Christine, seconded by Barry, the Board agreed to removal of the receptacles for a three-month trial period. If it is determined receptacles need to be available, they will be replaced with a more attractive type such as is used in Voigt Park.
9. MVCCA Report:
Barbara attended the March meeting at which concerns were raised about dust from the sand and gravel pit during construction of the new Wegmans.
10. Pool Report:
Construction is nearly complete; expansion of the eating area next to the clubhouse is the next project. Membership renewals are slightly ahead of last year at this time.
11. Social Report:
Plans are underway for the July 4 picnic, with Gail McNulty is chairing the parade committee. Additional activities are under consideration for 60th anniversary celebration at the picnic.
12. Other Business:
 - a. Board members discussed a proposed "fire policy" for campfires in CAHH parks. The policy would provide for a permit process, establish acceptable container regulations, require safety procedures, and compliance with Fairfax County rules. The Board approved a motion by Christine that no fires or

- camping will be permitted in the parks except for CAHH-sanctioned events. Robert will rewrite the fire policy and circulate to the Board for approval.
- b. Following a lengthy discussion in response to a CAHH member request to plan a camp-out in Voigt Park, the board agreed that more time was needed to plan for such an event. The group also requested permission to host a cookout, which was approved.
 - c. Christine, Scott Wilson and Noelle McAfee have formed a committee explore ways to get more of the Hollin Hills books sold. Heather agreed to help.
 - d. Chris will set up a general e-mail address for inquiries to the DRC chair.
 - e. The next meeting will be held on Monday, May 4 at Hollin Meadows School.

Meeting was adjourned at approximately 8:45pm.