



Civic Association of Hollin Hills

Board Meeting Minutes

January 8, 2009

1. Call to Order – Christine Leonard, President
The meeting was called to order at 7:15 at Christine Leonard’s house.
Attendance was as follows:

Christine Leonard, President	Present
Chris McNamara, Vice President	Present
Alice Lauthers, Treasurer	Present
Diana White, Secretary	Present
Robert Fina, Social Activities & Director-at-Large	Present
Heather Watenpaugh, Membership & Director-at Large	Present
Barbara Wickham, MVCCA & Director-at Large	Present
Lee Ann Kinzer, Parks & Director-at Large	Present
Barry Pearson, HH Pool & Director-at Large	Present
Jay Pascoe, 60 th Anniversary and Directory Committees	
2. Minutes:
November minutes were approved electronically after the November meeting.
3. Directory and 60th Anniversary update:
 - a. Jay requested information on the cost of printing and distributing last year’s directory, which Heather will provide. Lee Ann will request an original copy from J.G. Harrington and review the text of the by-laws to ensure the up-to-date version appears. The committee intends to have the Directory completed and distributed by the end of February.
 - b. Jay raised concerns the Committee is having about the feasibility of holding a successful event under current economic conditions. On a motion by Diana, seconded by Heather, the Board agreed that the 60th Anniversary Committee should investigate the possibility of rescheduling the planned event. Jay will meet with Tania and report back to the Board with the Anniversary Committee’s recommendation.
4. Elba Road Gutter Update:
Robert reported that attorney Ray Diaz has filed a lawsuit in the Fairfax County court system to enforce compliance with the contract signed by the homeowner and the various methods of determining the homeowner’s whereabouts to serve the papers.

5. Spring Meeting:
 - a. The Board determined that the CAHH Spring meeting will be held on Tuesday, March 24 at 7:30pm. Diana will reserve the Hollin Meadows School cafeteria.
 - b. Alice will have the Budget prepared by February 15 for inclusion in the March Bulletin.

6. Vice President's Report:
 - a. Chris reported on DRC actions taken at the December meeting (to be posted on Hollin Hills DRC page).
 - b. The DRC has not yet taken action on determining how to handle enforcement of DRC guidelines on projects that are built overnight without DRC approval. Chris will follow up with Noel.

7. Treasurer's Report:

No report available due to transition.

8. Membership Report:

Current level is at 80-85%. Plans are underway for the 2009 membership drive.

9. Parks Report:
 - a. A question has been raised about a fence along the property line of the Nature Sanctuary. The Nature Sanctuary was recently surveyed and should show if the fence is properly placed. Lee Ann will raise it with the Sanctuary's warden, Barbara Jacobs and parks chair.
 - b. Jim Klein has agreed to return as Parks Committee Chair.
 - c. The Parks Committee has adopted the following policy:

The use of hand tools in Hollin Hills' parks is strongly encouraged. Power tools, in particular chainsaws, will be used by volunteers only at the request of and with supervision by a park warden or the parks chairperson.

10. MVCCA Report:

The Board discussed ways to improve participation. On a motion by Robert, seconded by Lee Ann, the Board will invite CAHH representatives to the various MVCCA committees to attend a board meeting once a year to provide a report.

11. Pool and Tennis Report:
 - a. The Pool General Membership meeting was held on January, 7, 2009. Election of Pool Officers as follows:
 - Vice Chair: Barbara Liggett
 - Treasurer: Rebecca Bostick
 - Activities: Noelle McAfee
 - Member-at-Large: Barbara Wickham
 - Nancy Rytina (Grounds)Second year officers:

- Eric Sydow (Membership);
- Peter Kinzler (Chair)

b. President's Report (Peter Kinzler)

- Repiping the Pool. Peter reviewed the Pool Board's efforts to determine how much repiping the pool needed. (Based on assumption pipes would fail soon since the pipes (we thought) were beyond their expected "life." Estimates to repipe were between \$110,000 and \$150,000. Suggestion made to review need to repipe and hire an expert to assist board in decision-making. (Both items carried out) Testing of pipes determined not all pipes required replacement. Solicited bids and had three offers. Hired Millennium Pool Service, LLC. Initial action: replace main drain, upgrade safety covers; replace one skimmer; lengthen steps into pool by four feet. Add-ons to contract: fix leak found during testing; install hydrostatic valves on pool bottom; increase size of eating area; replace concrete deck on Paul Spring Road side of pool. Cost approximately \$40,000.
- Results of Pool Survey summer 2008: Current membership level is adequate; expand eating area; improve playhouse (second level of pump house); improve men's/lady's changing rooms
- Budget: Because current recession could affect membership board determined break even for pool in 2009 is 138 to 150 memberships; currently, 30 families are on "wait list" to join pool.

c. Treasurer's Report (Jesse Floyd): reported no increase in dues for 2009; Cash on hand increased by \$49,600 to \$166,000; Income was \$139,800; expenses were \$90,200; net income was \$49,600.

d. Barry will invite Peter Kinzler to review the pool budget at the next CAHH Board meeting.

12. Social Report:

The Winter Potluck Lasagna dinner will be held on Saturday, February 21 from 6:00 – 8:00pm at the Unitarian Church. Honorees will include recent Board members, volunteers, and the Directory Committee.

13. Old Business:

a. As previously agreed at the October meeting, the Board will accept Kathleen Jamison's proposal to provide a formal review of the books for a fee of \$1500. Alice will talk to Gus and follow up with Kathleen.

b. The Board discussed our application for inclusion in the National Register of Historic Places, and has a standing offer to assist the committee in any way possible to expedite the process. Information and surveys are expected to be turned over to consultants EHT Tracerics in early 2009.

14. Future Meetings:
The Board agreed to meet the first Monday of the month at 7:00pm and to post the agenda on the Hollin Hills website a week before each meeting. Board members discussed holding meetings in a public venue, but decided to continue the practice of rotating hosting duties among board members. The next meeting will be Monday, February 2 at Chris McNamara's house.

Meeting was adjourned at approximately 9:30pm.